

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 8, 2022**

PUBLIC SESSION

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL
DEVELOPMENT OPPORTUNITIES**

The Report on Staff Development Department:
Professional Development Opportunities is presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 8, 2022



REPORT TO THE COMMITTEE OF THE WHOLE MEETING NOVEMBER 8, 2022

STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

BACKGROUND INFORMATION

In alignment with Niagara Catholic's Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period through November 8, 2022 through December 6, 2022.

PROFESSIONAL DEVELOPMENT ACTIVITIES

| Date | Title | Description | Audience | Location |
|----------------------|--|--|-------------------------|--|
| November 8 & 9, 2022 | ASIST Training | <ul style="list-style-type: none"> As part of Niagara Catholic's Mental Health and Well-Being Strategy, Niagara Catholic will provide Applied Suicide Intervention Skills Training (ASIST) for staff. ASIST is a two-day intensive, interactive, and practice-dominated course designed to help individuals to recognize risk and to learn how to intervene in order to prevent the immediate risk of suicide. The two-day training session is mandatory for participants, and participants must be in full attendance to obtain a certificate. | Various Employee Groups | Four Points Sheraton (Thorold) |
| November 10, 2022 | Listening, Learning Leading Literacy Series. | <ul style="list-style-type: none"> The Niagara Catholic literacy team will be running in-person, after-school workshops this year as part of our Listening, Learning Leading Literacy Series. Session 1 will be held on November 10th at 4pm. The purpose of Session 1 will be how to use the | K-3 Educators | Our Lady Of Mount Carmel, St. Philomena and Our Lady Of Fatima (Grimsby) |

| | | | | |
|-------------------|--------------------------------------|---|--------------|----------------------|
| | | HD Word Kits to support literacy instruction in K-3 classrooms. | | |
| November 29, 2022 | New Teacher Induction Program (NTIP) | <ul style="list-style-type: none"> The professional development session will be provided to 32 new teachers. The morning focus will be mathematics and the afternoon session will focus on literacy. | New Teachers | Casa Dante (Welland) |

Professional Activity Day – November 25, 2022

A board-wide Professional Activity Day in both the elementary and secondary panels is scheduled for Friday, November 25, 2022. The agendas are below.

| TIME | ELEMENTARY AGENDA |
|---------------|--|
| 8:30 - 9:00 | Welcome, Land Acknowledgement & Prayer |
| 9:00 - 10:00 | MathUP Professional Development |
| 10:00 - 10:15 | BREAK |
| 10:15 - 12:00 | MathUP Professional Development |
| 12:00 - 1:00 | LUNCH |
| 1:00 - 1:45 | <p>Perry Ground- Canadian Indigenous Oral Storyteller To share an Indigenous oral story with us that includes the use of authentic cultural artifacts. Shared stories on how oral storytelling can be taught in K-8 classroom from the lens of cultural appreciation vs appropriation.</p> |
| 1:45 - 2:00 | BREAK |
| 2:00 - 3:00 | Literacy Workshop Options: <ol style="list-style-type: none"> 1. Lexia - Student Support 2. HD Word Kits (K-2 focus) 3. Heggerty (K-2 focus) 4. How to Implement a Structured Literacy Block (3-8 focus) |
| 3:00 | Adjournment |

| TIME | SECONDARY AGENDA |
|---------------|--|
| 8:00 - 8:30 | Welcome, Land Acknowledgement & Prayer |
| 8:30 - 10:00 | Keynote - <i>unlearn</i> |
| 10:00 - 10:15 | BREAK |
| 10:15 - 11:00 | Reflection-Discussion in Groups (related to SIEP) |
| 11:00 - 12:00 | LUNCH |
| 12:00 - 1:30 | Keynote: Myron Dueck <u>What is Engagement and How Can We Increase it in Our Classrooms?</u> |
| 1:30 - 1:45 | Break |
| 1:45 - 2:30 | Reflection-Discussion in Groups (related to SIEP) |
| 2:30 | Adjournment |

CORE FRENCH TECAHER PROFESSIONAL DEVELOPMENT

| TIME | ELEMENTARY AGENDA |
|---------------|---|
| 8:30 - 9:00 | Welcome, Land Acknowledgement & Prayer |
| 9:00 - 10:15 | Webinar |
| 10:15 - 10:30 | BREAK |
| 10:30 - 12:00 | Planning using the new resources |
| 12:00 - 1:00 | LUNCH |
| 1:00 - 1:45 | Perry Ground- Canadian Indigenous Oral Storyteller To share an Indigenous oral story with us that includes the use of authentic cultural artifacts. Shared stories on how oral storytelling can be taught in K-8 classroom from the lens of cultural appreciation vs appropriation. |

| | |
|-------------|--|
| 1:45 - 2:00 | BREAK |
| 2:00 - 3:00 | Working with the new resources and integration of them with other resources. <ul style="list-style-type: none"> • IEPs for FSL • ELLs for FSL • Assessment and Evaluation |
| 3:00 | Adjournment |

ANTI-SEX TRAFFICKING

As part of the Niagara Catholic Anti-Sex Trafficking Plan, the following staff will be trained about Anti-Sex Trafficking and the Niagara Catholic Anti-Sex Trafficking Protocol.

This will be a 3-hour session on the PA Day (November 25, 2022) to help individuals to recognize signs and risks, and will be delivered by Krystal Snider, anti-sex trafficking expert and survivor and Andrea Bozza, Mental Health Lead.

| | Date/Time/Location | Participants |
|------------------|--|---|
| Session 1 | November 25, 2022 8:30 a.m. to 11:30 a.m. Holiday Inn Conference Center, St. Catharines | <ul style="list-style-type: none"> • School Mental Health Champions • Communications Officer • Health and Physical Education Consultant • Community Addiction Service Counsellors • Mental Health and Addiction Nurses |
| Session 2 | November 25, 2022 12:30 p.m. to 3:30 p.m. Holiday Inn Conference Center, St. Catharines | <ul style="list-style-type: none"> • Child and Youth Workers (Elementary and Secondary) • Chaplains • ABA Team • Student Support Coordinators • Behaviour Resource Teachers • Indigenous Lead • Indigenous Graduation Coach • Niagara Region Public Health Nurses |

The Report on Staff Development:
Professional Development Opportunities are presented for information.

Prepared by: Pat Rocca, Superintendent of Education
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 8, 2022

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
NOVEMBER 8, 2022**

PUBLIC SESSION

TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: November 8, 2022



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING
NOVEMBER 8, 2022
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

BACKGROUND INFORMATION

Individual progress reports for capital projects are presented as follows:

IN PROGRESS

| | |
|------------|--|
| Appendix A | New Wainfleet Joint Elementary School |
| Appendix B | New Elementary School Greenlane Road, Beamsville |

The Capital Projects Progress Report Update is presented for information.

Prepared by: Clark Euale, Controller of Facilities Services
Presented by: Clark Euale, Controller of Facilities Services
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: November 8, 2022

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

| A - General information | |
|-------------------------|--|
| Project Name | St. Elizabeth Joint Catholic Elementary School Wainfleet, Ontario |
| Report Prepared by | Tunde Labbancz, Project Manager, Facilities Services |
| Project Sponsors: | Joseph Zaroda, Superintendent Julie Mangiacasale, Principal, St Elizabeth CES |
| Date | Tuesday, November 8, 2022 |
| Reporting Period | October 2022 |

| B - Executive Summary | | | | |
|-----------------------|-------------------|----------------|-----------------|---|
| Overall Status | | | | |
| | <i>Controlled</i> | <i>Caution</i> | <i>Critical</i> | <i>Reason for Deviation (Comments)</i> |
| Budget: | ☑ | ☐ | ☐ | Class A cost estimate is over budget. Extraordinary costs request was submitted to the Ministry for consideration. Approved. |
| Schedule: | ☑ | ☒ | ☐ | Ministry approvals and supply chain delays may affect the overall schedule. |
| Scope: | ☑ | ☐ | ☐ | N/A |
| Quality: | ☑ | ☒ | ☐ | At-risk due to high-Class C and Class A cost estimate that necessitated the sourcing of alternate products from the original design intent. |

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

Executive Summary

➤ PROJECT INFORMATION

- Combined Area of New School to be Constructed: 69,734 s.f.
- New School Capacity: 587 students
- NCDSB Pupil Places: 118

➤ PROJECT FUNDING

| Funding Program | DSB of Niagara | Niagara CDSB | Total |
|---------------------------|----------------------|----------------------|---------------------|
| | Project ID #: 22-063 | Project ID #: 50-067 | |
| Capital Priorities | \$10,551,451 | \$3,574,873 | \$14,126,324 |
| Child Care Capital | \$1,652,606 | \$0 | \$1,652,606 |
| | \$12,204,057 | \$3,574,873 | \$15,778,930 |
| Additional Funding | | | |
| Capital Priorities | \$2,551,402 | \$1,860,168 | \$4,411,570 |
| Child Care Capital | \$512,669 | \$0 | \$512,669 |
| Proceeds of Disposition | \$3,202,271 | \$0 | \$3,202,271 |
| Total | \$18,470,399 | \$5,435,041 | \$23,905,440 |

- Prime Consultant: Whiteline Architects
- General Contractor: TBD
- Construction Start planned for December 2022
- Niagara Catholic Legal Representative currently drafting lease agreement between DSN and Niagara Catholic; and Cost Sharing Agreement between same.

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

| C – Scheduled Milestones / Deliverables | | | |
|---|----------------|----------------|-------------|
| Milestone / Deliverable | Expected On | Actual On | Status |
| Funding Approval | September 2020 | September 2020 | COMPLETED |
| Architect Selection | January 2021 | January 2021 | COMPLETED |
| Design Development | February 2021 | March 2021 | COMPLETED |
| Ministry Approval (Cost) | January 2022 | | COMPLETE |
| Site Plan Approval | February 2022 | September 2022 | COMPLETE |
| Building Permit | March 2022 | October 2022 | COMPLETE |
| Project Tender | April 2022 | November 2022 | COMPLETE |
| Construction Start | May 2022 | | NOT STARTED |
| Building Envelope (Roofing/Windows/Doors) | September 2023 | | NOT STARTED |
| Interior Finishes | April 2024 | | NOT STARTED |
| Demolish St Elizabeth School | July 2024 | | NOT STARTED |
| Parking lot and Playgrounds | August 2024 | | NOT STARTED |
| Occupancy | September 2024 | | NOT STARTED |
| Additional Milestones | TBA | N/A | NOT STARTED |

| D – Open Action Items | | | | |
|-----------------------|-----------------------------------|-------------------|-----------------------|-------------|
| # | Title | Expected Delivery | Owner / Approver | Status |
| 1 | MTO approval | January 2022 | MTO | COMPLETE |
| 2 | SPA approval | February 2022 | Township of Wainfleet | COMPLETE |
| 3 | MOE approval to proceed to Tender | March 2022 | MOE | IN PROGRESS |
| 4 | Building Permit approval | April 2022 | Township of Wainfleet | COMPLETE |
| 5 | Cost Sharing Agreement | February 2022 | NCDSB/DSBN | IN PROGRESS |
| 6 | Lease Agreement | March 2022 | NCDSB/DSBN | IN PROGRESS |
| 7 | Operations Agreement | Q3 2022 | NCDSB/DSBN | NOT STARTED |

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

| E - Issues, Risks, Challenges and discussion items | | | | |
|--|-------------|---|-------------------------|-------------|
| # | Title | Description | Owner | Status |
| 1 | Risk item 1 | Quality of materials and building components at-risk due to high-Class C and Class A cost estimates, which necessitated the sourcing of alternate products from the original design intent. | Design Team | COMPLETED |
| 2 | Risk Item 2 | Approval to Proceed to Tender at-risk due to high-Class A cost estimate. | Ministry of Education | COMPLETED |
| 3 | Risk Item 3 | Ministry of Environment approval for the septic system is underway. Final occupancy is contingent upon this approval. | Ministry of Environment | IN PROGRESS |

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

F - Accomplishments / Plans

Accomplishments during *this Reporting Period* :

1. Site Plan Approval has been received by the Town of Wainfleet.
2. MOE approval of septic design is expected to take 6-12 more months. Environmental Compliance Application has been submitted early April. Ongoing.
3. Building permit received by the Town of Wainfleet.
4. Easement agreement with NCDSB and the Diocese for egress/ingress and maintenance across Sugarloaf has been finalized and executed.
5. Lease agreement between DSBN and Niagara Catholic underway.
6. Cost sharing agreement between DSBN and Niagara Catholic underway.
7. Reference plan for the property has been registered.
8. Tender for construction was issued. Closing date November 3, 2022.

Plans during the *next Reporting Period* :

1. Award of the general contract and start of preliminary construction provided tender is within budget.
2. Present draft lease agreement to DSBN for review/comment.
3. Present draft cost sharing agreement to DSBN for review/comment.
4. Team is actively working on community partnership with the Town of Wainfleet for shared use of the gymnasium and soccer/baseball fields.

PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

G - Distribution

I have reviewed the information contained in this Project Progress And Status Report and agree:

| <i>Name / Title</i> | <i>Company</i> | | <i>Date</i> |
|-----------------------------------|----------------|---|------------------|
| Project Manager | NCDSB | Tunde Labbanz | November 8, 2022 |
| Controller of Facilities Services | NCDSB | Clark Euale | November 8, 2022 |
| COPIES TO: | | | |
| Chair, Vice-Chair, and Trustees | NCDSB | Committee of the Whole Capital Project Update | Monthly |
| Director of Education | NCDSB | Camillo Cipriano | Email |
| Superintendent | NCDSB | Joseph Zaroda | Email |
| Principal, St Elizabeth CES | NCDSB | Julie Mangiacasale | Email |

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

| A - General information | |
|-------------------------|---|
| Project Name | Catholic Elementary School Greenlane Rd., Beamsville |
| Report Prepared by | Tunde Labbancz, Project Manager, Facilities Services |
| Project Sponsors: | Gino Pizzoferrato, Superintendent Principal, TBD |
| Date | November 8, 2022 |
| Reporting Period | October 2022 |

| B - Executive Summary | | | | |
|-----------------------|-------------------|----------------|-----------------|--|
| Overall Status | | | | |
| | <i>Controlled</i> | <i>Caution</i> | <i>Critical</i> | <i>Reason for Deviation (Comments)</i> |
| Budget: | ☒ | ☐ | ☐ | |
| Schedule: | ☒ | ☐ | ☐ | |
| Scope: | ☒ | ☐ | ☐ | |
| Quality: | ☒ | ☐ | ☐ | |

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

| | |
|--------------------------|---|
| <p>Executive Summary</p> | <ul style="list-style-type: none"> ➤ PROJECT INFORMATION <ul style="list-style-type: none"> ○ Area of New School to be Constructed: 42,442 s.f. ○ New School Capacity: 421 students ○ Number of Classrooms: 18 ○ Childcare Space currently under review. ➤ PROJECT FUNDING <ul style="list-style-type: none"> ○ Capital Priorities Grant \$10,108,084 ➤ Ministry Approval to Proceed to Design received. ➤ Request for Proposals for Prime Consulting Services preparation underway for issuance November 2022. ➤ Expected school opening tentatively September 2024. |
|--------------------------|---|

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

| C – Scheduled Milestones / Deliverables | | | |
|---|----------------|---------------|-------------|
| Milestone / Deliverable | Expected On | Actual On | Status |
| Funding Approval | | JULY 15, 2022 | COMPLETED |
| Architect Selection | DECEMBER 2022 | | IN PROGRESS |
| Design Development | | | NOT STARTED |
| Ministry Approval to Proceed with Tender | | | NOT STARTED |
| Site Plan Approval | | | NOT STARTED |
| Building Permit | | | NOT STARTED |
| Project Tender | | | NOT STARTED |
| Construction Start | | | NOT STARTED |
| Building Envelope (Roofing/Windows/Doors) | | | NOT STARTED |
| Interior Finishes | | | NOT STARTED |
| Demolish St Elizabeth School | | | NOT STARTED |
| Parking lot and Playgrounds | | | NOT STARTED |
| Occupancy | SEPTEMBER 2024 | | NOT STARTED |
| Additional Milestones | | | NOT STARTED |

| D – Open Action Items | | | | |
|-----------------------|-----------------------------------|-------------------|------------------|-------------|
| # | Title | Expected Delivery | Owner / Approver | Status |
| 1 | MTO approval | | | NOT STARTED |
| 2 | SPA approval | | | NOT STARTED |
| 3 | MOE approval to proceed to Tender | | | NOT STARTED |
| 4 | Building Permit approval | | | NOT STARTED |

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items

| # | Title | Description | Owner | Status |
|---|-------------|-------------|-------|--------|
| 1 | Risk item 1 | | | |
| 2 | Risk Item 2 | | | |

F - Accomplishments / Plans

Accomplishments during *this Reporting Period* :

1. Ministry Approval to Proceed to procure an Architect to begin the design process of this exciting project in July 2022.
2. RFP preparation underway for issuance in November 2022.
3. Archeological Survey of property underway as part of the requirements for Site Plan Approval.
4. Application to Ministry for funding of newly requested Childcare facility under this project with associated funding.

Plans during the next Reporting Period:

1. Issuance of RFP for Prime Consulting Services (Architect and Engineering Team).
2. Ad-Hoc Attendance Area Review Committee to be re-established in January 2023.
3. Approval of Childcare funding application from the Ministry of Education.

PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

G - Project Status Report / Signatures

I have reviewed the information contained in this Project Progress And Status Report and agree:

| <i>Name / Title</i> | <i>Company</i> | | <i>Date</i> |
|-----------------------------------|----------------|---|------------------|
| Project Manager | NCDSB | Tunde Labbanz | November 8, 2022 |
| Controller of Facilities Services | NCDSB | Clark Euale | November 8, 2022 |
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| Superintendent | NCDSB | Gino Pizzoferrato | Email |
| Principal | NCDSB | TBD | Email |
| | | | |